

Agenda



Listening Learning Leading

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A MEETING OF THE

Audit & Corporate Governance Committee

WILL BE HELD ON **MONDAY 30 JUNE 2008 AT 10.00AM**

COUNCIL CHAMBER, COUNCIL OFFICES, CROWMARSH GIFFORD

Mr P Cross
Mrs M Davies
Mr P W D Greene

Mr M Harris
Mr P Harrison
Mr R Peasgood

Ms A Purse

Substitutes:

*Ms F Aska
Ms J Bland
Mr F Bloomfield*

*Mr D Bretherton
Mrs S Cooper
Mr T Harbour*

*Mr A Hodgson
Mr D Turner*

If you would like a copy of these papers in large print, Braille or audio cassette or have any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

1. **Apologies**
2. **Election of Chairman for the municipal year 2008/09**
3. **Appointment of Vice-Chairman for the municipal year 2008/09**

ITEMS TO BE CONSIDERED WITH THE PUBLIC PRESENT

4. **Declarations of interest**
5. **Minutes 5 March 2008 (previously circulated)**
6. **Financial systems update**

Purpose: to provide an update on financial management systems issues (**verbal report**)

7. **Audit Commission: Annual Audit and Inspection Letter**

Purpose: to consider the Audit Commission's assessment of South Oxfordshire District Council (**report attached**)

8. **Internal audit management report Quarter 1 2008/2009**

Purpose: to report on management issues, to summarise the progress of internal audit against the 2008/2009 audit plan up to 16 June 2008, to summarise the priorities and planned audit work for quarter 2 2008/2009 (**report attached**)

9. **Internal audit activity report**

Purpose: to summarise the outcomes of recent internal audit activity for the Committee to consider. The Committee is asked to review the report and the main issues arising, and seek assurance that action has been or will be taken where necessary (**report attached**)

10. **Internal Audit Annual Report 2007/08**

Purpose: to report on the work of Internal Audit in the year ended 31 March 2008, and to advise the Committee of the Audit Manager's opinion on the overall adequacy and effectiveness of the internal control environment (**report attached**)

11. **Risk management**

Purpose: to provide information on how the council is managing its strategic risks (**report to follow**)

12. Code of corporate governance assurance statement

Purpose: to note performance against the measures set out in the code of corporate governance assurance spreadsheet (**report attached**)

13. Annual Governance Statement

Purpose: to seek approval of the Annual Governance Statement for inclusion in the Statement of Accounts subject to amendments arising from further discussions with external auditors (**report attached**)

14. Statement of accounts 2007/08

Purpose: to approve the Statement of Accounts subject to final audit and agree that the Chairman sign them (**report to follow**)

15. Ombudsman complaint – Waterstock

Purpose: to consider the Ombudsman's report and accompanying paperwork (**report to follow**)

16. Committee's work programme for 2008/09

Purpose: to review the committee's work programme 2008/09 (**work programme attached**)

ITEM TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

17. Exclusion of the Public

To consider whether to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Act and as amended by the Local Government (Access to Information) (Variation) Order 2006, and
- (ii) for the item the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

18. Internal Audit investigation report

Purpose: to present the findings of an investigation which Internal Audit was asked to undertake within quarter one (**report attached**)

MARGARET REED
Head of Legal and Democratic Services